Applications in the prescribed form along with the registration fee are invited from the eligible candidates for the following posts.

1. Director of Research
2. Director of Extension
3. Dean of P.G Studies
4. Dean of Student Affairs

The candidates should possess prescribed qualifications and experience as on the last date of submission of application i.e. 19.10.2019. Candidates applying more than one post are required to make separate applications for each of the post to which they are eligible.

The filled in application form along with D.D should reach the University on or before 19.10.2019 by 4.00 PM.

The details of qualifications, experience, other requirements, registration fee and conditions for the above posts can be seen at www.pjtsau.edu.in

S.SUDHEER KUMAR
REGISTRAR
APPLICATION FORM FOR POSTS OF UNIVERSITY OFFICERS

(Director of Research, Director of Extension, Dean of P.G Studies, Dean of Students Affairs)

(The application duly filled and complete in all respects should reach the REGISTRAR,
PJITSAU, Administrative Office, Rajendranagar, Hyderabad – 500030, T.S. on or before
19.10.2019 at 4.00 PM. Attach separate sheets wherever necessary)

Post applied for: ________________________________

A. GENERAL INFORMATION

1. Name in full (in block letters) : ________________________________
2. Father’s name : ________________________________
3. Date of birth : ________________________________
4. Place of birth : ________________________________
5. Gender (tick the appropriate box) : Male ☐ Female ☐
6. Present address (in block letters) : ______________________________________
   ______________________________________
   ______________________________________
   ______________________________________
   Telephone : (O)_________________ (R)_________________
   (M)_________________________________
7. Permanent address : ______________________________________
   ______________________________________
   ______________________________________
   Email : ______________________________________

Affix recent Passport
Size Photograph
8. Nationality: ______________________________

9. Languages known (to read, write & speak): ______________________________

10. Do you belong to SC/ST/BC? (if so please specify): ______________________________

11. Have you ever been prosecuted, kept under detention or bound fined, convicted by court of law? If so, please furnish the details thereof:

12. Have you applied for any other post in this University? If yes, indicate the posts applied for:

13. Have you executed a bond to serve your present organization? If so mention the period of bond:

14. Particulars of Registration fee:
   D.D No. ___________________________ Date: __________
   Amount: __________ Drawn on __________

B. ACADEMIC & SERVICE RECORD

15. Academic Qualifications *:
(Bachelors Degree onwards)

<table>
<thead>
<tr>
<th>Degree</th>
<th>Degree &amp; Discipline</th>
<th>Institute / University</th>
<th>Year of passing</th>
<th>Major / Minor Fields</th>
<th>Class / Division / GPA</th>
<th>Rank / Medal / Award (if any)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
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<td>Master’s</td>
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<tr>
<td>Doctoral</td>
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</tbody>
</table>

* Please enclose certified xerox copies of the certificates
**16. Other qualifications**: 

<table>
<thead>
<tr>
<th>Subject</th>
<th>Institute / University</th>
<th>Period</th>
<th>Remarks (if any)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Postdoctoral Fellowship</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Visiting Scientist</td>
<td></td>
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<tr>
<td>(iii) Additional Degree in related fields</td>
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</tr>
</tbody>
</table>

* Please enclose certified xerox copies of the certificates

**17. Employment Record & Experience (Starting from Assistant Professor)**

<table>
<thead>
<tr>
<th>Designation &amp; Scale of Pay</th>
<th>Institution &amp; place of posting</th>
<th>Nature of work*</th>
<th>Period</th>
<th>Duration (Month/year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Professor Cadre</td>
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<tr>
<td>Associate Professor Cadre</td>
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<tr>
<td>Professor Cadre</td>
<td></td>
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<tr>
<td>Managerial Service</td>
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<tr>
<td>Assoc. Director of Research / Associate Dean</td>
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<tr>
<td>Head of Department / Research Station</td>
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<tr>
<td>Others (DR, DE, Deans, Registrar, CoE &amp; Admn. Services outside PJTSAU)</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Research / Teaching / Extension / Coordination / Administration

- Candidates possessing the experience outside PJTSAU have to get their experience certified by the competent authority
- The time spent for Ph.D studies during the employment period must be clearly indicated
18. **Service Experience in the Relevant Field**
   - Number of years over the 20 year minimum required period of service ______ (years) ______ (months)
   - Number of years over the 8 year minimum service as professor/equivalent ______ (years) ______ (months)
   - National / International assignments on deputation ______ (years) ______ (months)

C. **ACHIEVEMENTS & THEIR IMPACT**

19. **Significant Achievements & their Socio-economic Impact**

   Mention five most significant achievements in the relevant field along with their socio-economic impact – in 250 words supported by documents. Mention achievements in aspects under Research/Teaching/Extension (Attach separate sheets).

20. **Other research and academic activities**

   (a) Human resource developed – (Trainer’s training; farmers’ training; development of farmers’ interest groups / commodity interest groups and development oriented SHGs)

   Number (specify) ________

   (b) Research Projects awarded through competitive research grant (grant exceeding Rs.10 lakhs for a project period of 3-5 years)

   Number (specify) ________

   Grant (range) ___________

   (c) PG students supervised (Ph.D & M.Sc. as major advisor / co-advisor).

   Ph.D. (Major / Co-advisor) ___________

   M.Sc. (Major Advisor) ___________

   (d) Served as Chairman / Member of Research / Academic / Extension Councils; Review Committees / Task forces; Govt. Commissioned Missions; Consultant at national / international / state levels. Specify

   Number (specify) ________
21 Publications and IPRs

(a) Publications:
   (i) Number of research papers published *
      • Number published in refereed journals (NAAS rating >3) _______
      • Number published as first / communicating author _______
      • Number published as other co-authors _______
   (ii) Number of Research Reviews / Book Chapters _______
   (iii) Books authored _______
   (iv) Books / Proceedings edited _______
   (v) Number of popular articles
      English _______
      Telugu _______

   • List 10 Best Publications of NAAS rating >3 in the relevant field (Enclose five sets of reprints)

(b) Patents and other IPRs including copy rights (with documents in support of)

   Number (specify) _______

22. Recognitions and Awards
   (Please list awards and recognitions received (if any))

   • National Award – (ICAR, CSIR, DST, DBT, Science Academies, ISCA, NG Foundation, etc) ________________

   • State Award – (State government, University, NG Foundations, etc)________________________

   • Academy Fellowship – (INSA, INAC – India, NAAS, INSc, APAS and other Professional Societies) ______________________

   • International Recognition – (FAO, UNO, CGIAR Institutes etc.) __________________________


23. **Managerial capability / Leadership qualities** (Elaborate your contributions on the following aspects):

- (Institution building (strengthening research / extension infrastructure facilities; Major R & D / Extension initiatives; Leadership to undertake coordinate / collaborative / network programmes; Resource generation – both from external and internal resources; Budget utilization; Human resource development / management; pro-science, pro-scientist, pro-farmer mind set).

24. **Any aspect not mentioned above, which you think will strengthen your claim for this position** (briefly in 10 lines)

25. **Documents to be enclosed**

   1. Date of Birth Certificate
   2. Academic Certificates
   3. Service Certificates
   4. Certificates of Recognition
   5. 10 Best Publications in NAAS rated Journals in relevant field (5 sets)
   6. Particulars of Demand Draft
   7. Any other document of relevance
CERTIFICATE

I certify that all the above stated information is correct and complete to the best of my knowledge and belief. I am aware of any circumstances, which may impair my fitness of employment.

Place:
Date:
Signature of the candidate

Applications of candidates outside PJTSAU should be necessarily forwarded by their controlling authority, failing which they will be rejected.

FORWARDED BY

Place:
Date:
Authorized Signatory,
(with seal)
QUALIFICATIONS FOR UNIVERSITY OFFICERS POSTS

DIRECTOR OF RESEARCH

Essential Qualifications

1. A Bachelor degree in First Class in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master’s degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
4. An eminent Teacher or Scientist, having atleast 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which atleast 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching, research and extension education activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application.
9. Unblemished record throughout the career.

Desirable

- Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching-learning process; and engagement in academic activities as Office in-charge Academic Activities/PG Academic I/c.
- Minimum of 2 years’ experience in the position of Associate Dean/Associate Director of Research/Dean at any College or Institute/Director of Institute.
- Proven record of engagement in initiation, formulation and execution of externally funded and Consultancy research projects as PI or Co-PI and seed production activities duly approved by the competent authority.
- Proven record of developing innovative extension education/research tools/techniques/methods/technology dissemination process/ literature/ course material etc.
- Proven record of engagement in extension activities like participatory technology development, organizing technology dissemination activities such as on-farm trails/demonstration, field day, diagnostic visits, focused group discussions, group meetings, Kisan Melas, organising capacity building activities such as trainings, development of ICT mediated innovative modules etc.
- Experience of guiding atleast five post graduate (M.Sc/Ph.D) students.
DIRECTOR OF EXTENSION

Essential Qualifications

1. A Bachelor degree in First Class in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master’s degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
4. An eminent Teacher or Scientist, having atleast 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which atleast 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching, research and extension education activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application
9. Unblemished record throughout the career.

Desirable

- Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching-learning process; and engagement in academic activities as Office in-charge Academic Activities/PG Academic I/c.
- Minimum of 2 years’ experience in the position of Associate Dean/Associate Director of Research/Dean at any College or Institute/Director of Institute.
- Proven record of engagement in initiation, formulation and execution of externally funded and Consultancy research projects as PI or Co-PI and seed production activities duly approved by the competent authority.
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- Proven record of engagement in extension activities like participatory technology development, organizing technology dissemination activities such as on-farm trails/demonstration, field day, diagnostic visits, focused group discussions, group meetings, Kisan Melas, organising capacity building activities such as trainings, development of ICT mediated innovative modules etc.
- Experience of guiding atleast five post graduate (M.Sc/Ph.D) students.
DEAN OF P.G STUDIES

Essential Qualifications

1. A Bachelor degree in First Class in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master’s degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
4. An eminent Teacher or Scientist, having at least 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which at least 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching, research and extension education activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application
9. Unblemished record throughout the career.

Desirable

- Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching-learning process; and engagement in academic activities as Office in-charge Academic Activities/PG Academic I/c.
- Minimum of 2 years’ experience in the position of Associate Dean/Associate Director of Research/Dean at any College or Institute/Director of Institute.
- Proven record of engagement in initiation, formulation and execution of externally funded and Consultancy research projects as PI or Co-PI and seed production activities duly approved by the competent authority.
- Proven record of developing innovative extension education/research tools/techniques/methods/technology dissemination process/ literature/ course material etc.
- Proven record of engagement in extension activities like participatory technology development, organizing technology dissemination activities such as on-farm trails/demonstration, field day, diagnostic visits, focused group discussions, group meetings, Kisan Melas, organising capacity building activities such as trainings, development of ICT mediated innovative modules etc.
- Experience of guiding at least five post graduate (M.Sc/Ph.D) students.
DEAN OF STUDENT AFFAIRS

Essential Qualifications
1. A Bachelor degree in First Class in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master’s degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized university.
4. An eminent Teacher or Scientist, having at least 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which at least 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching and student welfare activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application
9. Unblemished record throughout the career.

Desirable

• Proven consistent record of engagement in student related co-curricular activities (at UG/PG/Ph.D level) as Officer in-charge of Student Activities/Hostel warden/NSS/NCC/ Educational Tour Manager/ RAWEP/ Industry implant training/Experiential learning and placement activities; Community work etc for 3 years.
• Minimum of 2 years’ experience in the position of Associate Dean/Dean at any College or 5 years’ experience shall be in the position of Head of the Department.
• Experience of guiding at least five post graduate (M.Sc/Ph.D) students.
GENERAL CONDITIONS

1. The University reserves the right not to fill up all or any of the posts advertised.

2. A candidate can apply for any number of posts to which they are eligible. Separate application form should be submitted for each post.

3. The discipline to which the Ph.D degree belongs to shall be decided based on the research work carried out by the candidate for his/her degree.

4. For reckoning the required experience for the post, the experience in the concerned subject or disciplines in Teaching or Extension or Research shall only be considered as relevant experience.

5. Certified copies of degree or provisional certificates and marks sheet / transcripts should be enclosed to the application. The originals should be brought at the time of interview.

6. While filling up of the application

   i) Under items No.15 & 16 (Meant for details of qualifications) the period of studies should be indicated clearly with date, month and year of joining and leaving studies. If any of the applicants did their M.Sc. or Ph.D. by research, it should be clearly indicated.

   ii) Under item No. 17 (meant for employment record) the applicant should furnish the details of service rendered by the applicant in different cadres (i.e.) clearly, with date, month and year of appointment and scale of pay and pay drawn and also should indicate awarding of CAS/MERIT PROMOTIONS particulars clearly. The period of study during the service should be indicated clearly.

   iii) Service rendered outside PJTSAU, if any, should be clearly indicated duly certified by the competent authority.

   iv) Submit 5 sets of application along with 10 best Research Publications in NAAS rated Journals in relevant field and other educational within the prescribed date.

7. Applicants working outside PJTSAU should send their applications through proper channel so as to reach the University within the prescribed date.

8. The in-service candidates of PJTSAU may send their advance copy of applications directly within the stipulated date and send another copy through proper channel duly certified by Heads of Stations for the information submitted in the application.
9. Applicants should appear for interview, when called, at their own cost.

10. The candidates appointed to the post of Director of Research, Director of Extension and Dean of PG Studies shall hold office for a period of (5) five years from the date of assumption of charge or till the date of retirement, whichever is earlier.

11. The candidates appointed to the post of Dean of Student Affairs shall hold office for a period of (3) three years from the date of assumption of charge or till the date of retirement, whichever is earlier.

12. The candidates appointed will be governed by PJTSAU (conditions of service) Regulations 1965 and such other conditions as may be prescribed by the University from time to time.

The University reserves the right not to fill all or any of the posts notified. Prescribed application form together with details of qualifications can be downloaded from the University Website (www.pjtsau.edu.in). The completed application form in all respects (5 sets) along with Demand Draft for Rs.3000/- (Rs.1500/- for SC & ST candidates) towards registration fee drawn in favour of COMPTROLLER, PJTSAU, on any nationalized bank payable at RAJENDRANAGAR, HYDERABAD should reach THE REGISTRAR, Professor Jayashankar Telangana State Agricultural University, Administrative Office, Rajendranagar, Hyderabad – 500030, T.S. on or before:19.10.2019 by 4.00PM.

S.SUDHEER KUMAR
REGISTRAR