

EOI FORM FOR ENTERING INTO ANNUAL RATE CONTRACT FOR SUPPLY OF LABORATORY CHEMICALS / GLASSWARE / PLASTIC WARE / MOLECULAR BIOLOGY PRODUCTS / CONSUMABLES / GENOMICS FOR THE YEAR 2025-26 WITH PJTAU, RAJENDRANAGAR, HYDERABAD – 500 030, TELANGANA STATE

1	Name & Full address of the applicant		
2	Items / material for which rate contract desired/ applied for		
	a	Chemicals	
	b	Glassware	
	c	Plastic ware	
	d	Diagnostic kits	
	e	Sequencing	
	f	Oligonucleotide/ primer synthesis	
3	If the Firm is under Rate Contract with other Govt. Departments/ Research Institute. Give details along with certified copies of rate contract and service providing issued by Institutes/ Departments		
4	Annual turnover of the Firm/company during the last three financial years (enclosed documents in support of claim)		
5	Annual business volume with PJTAU for the year 2024-25	Rs. _____ lakhs	
6	Whether the firm is registered under Companies Act, 1956? If yes, enclose certified copies: In case firm is registered with other Govt. Departments/ Agency the same may be stated with documentary evidence.		
7	Certified copies of		
	a	VAT/GST Reg. No. with date of validity	
	b	Central Sales Tax Reg. No.	
	c	Latest copy of Sales Tax Return (please enclose copies of relevant papers)	
8	a	Income Tax PAN No. (In the name of the firm/company & not individual)	
	b	Latest copy of return filed with Income Tax Department	

9	Whether latest printed original price list by manufacturers is enclosed.					
10	Effective date of price list [the current price list as effective will accepted (validity must be indicated)]					
11	Whether price list is inclusive of Excise Duty					
12	Whether product catalogue is in circulation, if so please enclose a copy					
13	Maximum discount offered on manufactures price bid duly signed by responsible authority					
14	State whether you have been currently banned/blacklisted by any Ministry/ Department of Central Govt. Authority body or any State Govt. / University If so, give details					
15	Bank Details for e-payment					
	a	Bank A/c No.				
	b	Bank Name				
	c	Branch Name				
	d	IFSC Code				
e	Other details					
16	In case you wish to enter into rate contract for imported goods, please furnish details as given below along with original latest printed catalogue:					
	Name of the Principal Firm	Brand/ Make of the goods	Date of acquiring Dealership	Date of expiry of dealership	Prices in foreign currency or in Indian Rupees	Whether certified copy of dealership enclosed (say Yes/No)
17	Name & Address of authorized/valid local dealer, if any should enclose authorization certificate to this format					
18	Discount along with certificate of not giving higher discount to any other department in India					
19	Any other information vital for entering into rate contract					
20	Non-refundable fee DD for Rs.1,000/- drawn in favour of “The Comptroller” , PJTAU, Rajendranagar, Hyderabad			DD.No. _____ Date: _____		Drawee Bank & Branch

21	<p>Refundable Fee Details: The applicant must enclose EMD for Rs.10,000/- (Rupees Ten thousand only) drawn in favour of “The Comptroller”, PJTAU, Rajendranagar, Hyderabad which will be refunded after satisfactory supply of items and completion of Rate Contract period. The EMD shall not carry any interest.</p> <p>If the applicant had in approved Rate Contract with PJTAU during the last year i.e. 2024-25 ending with 31.03.2025 and the EMD of the applicant (Rs.10,000/-) is with PJTAU, the same EMD amount of Rs.10,000/- submitted during last year can be considered for the current year Rate Contract i.e. 2025-26 ending with 31.03.2026. To this effect submit the details of EMD – D.D.No. and date submitted during last year (2024-25).</p>	<p>DD.No. _____ Date: _____</p> <p>Drawee Bank & Branch.</p>
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We have carefully read the terms and conditions of the EOI and are agreeing to abide by these in letter and spirit.

Date:

Signature of the applicant / authorized signatory

Address:

Phone No.

Email:

Fax No.